

**Report of the Assistant Chief Executive (Citizens and Communities)**

**Report to North West (Outer) Area Committee**

**Date: 4<sup>th</sup> November 2013**

**Subject: Area Update Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

This report provides Members with a summary of Area Committee business since the last meeting and provides information on project and service activity in the outer north west area.

**Recommendations**

The North West (Outer) Area Committee is asked to:

- Note the contents of this report and comment on any of the matters raised.
- Consider requesting officers from Entertainment and Licensing to draft a proposal for a Cumulative Impact Policy for Otley.

## **1 Purpose of this report**

- 1.1 The purpose of the area update report is to bring together a range of information relating to Area Committee business into a single report to update Members on recent sub group and forum business and also project and service activity.

## **2. Background information**

- 2.1 The Area Committee currently has six sub groups looking at service provision within the functions of Community Safety, Children & Young People, Environmental Services, Health & Well-being and Transport as well as a Policy Group.
- 2.2 Since the last Area Committee the following sub groups have met: Environment, Community Safety and Children and Young People. Details of items discussed and actions from the meeting are attached at appendix 1 – 3. The Health & Well-being sub group have also met during this period and undertook a tour of the Corporate Contact Centre.
- 2.3 There are currently three ward forums in the area for Guiseley & Rawdon, Holt Park and Yeadon. The forums meet on a regular basis throughout the year.
- 2.4 Since the last Area Committee there have been forum meetings in Guiseley & Rawdon and Holt Park. Details of items discussed at the Guiseley and Rawdon Forum are attached at appendix 4. Details of the Holt Park Forum will be available at the December meeting.

## **3 Main issues**

### **3.1 Area Lead Themes**

The Area Lead Member role aims to provide a local lead perspective and further facilitate local democratic accountability, particularly in conjunction with the relevant Executive Member. The Area Committee has 5 area leads and works through the sub groups to progress local issues around the themes. The key issues for each sub group are outlined below.

### **3.2 Health, Well-being and Adult Social Care**

#### **3.2.1 Leeds Get Active**

Leeds City Council's sport and health pilot entitled 'Leeds Let's Get Active' begins in October. The aim of the scheme is to encourage people of all ages to be more physically active.

The project received funding confirmation last month, with a total of £1 million of match-funding being offered by Leeds Public Health and Sport England through the National Lottery over the next 18 months.

The project will see one off-peak hour each day made available at every Leeds City Council-managed leisure centre in the city for free gym and swimming sessions. The session will be open to all but will be primarily targeted at those who currently do not take part in any sport or physical exercise. There will also be a range of activities run in local communities.

### 3.2.2 Manorfield House Residential Care Home

At the September 2013 Executive Board it was resolved that Manorfield House Residential Care Home in Horsforth would remain open to provide residential care for existing residents. There will however be no new admissions and will close when the premises are no longer required by existing residents, if the health and well-being of the remaining residents cannot be maintained, if alternative new residential care provision becomes available within the ward or in response to changes in registration requirements or legislation.

3.2.3 Adult Social Care has agreed to provide Members with a monthly list of residential care beds available in the Horsforth area. In addition Adult Social Care will provide regular updates to the Health & Well-being sub group.

### 3.2.4 Opening of Holt Park Active

Holt Park Active, a new £27 million leisure and community centre opened its doors to the public for the first time on Saturday 12 October. It brings together services from sport, adult social care, youth services and the community. The centre offers: over 20 types of fitness classes; 25 metre pool, learner pool and hydrotherapy pool; 70 station Bodyline gym with latest fitness industry equipment, accessible for people with physical disabilities; Lessons and courses for children aged 12 months and upwards; fantastic school holiday activities for families and children; unbeatable choice for children's parties; specific activities for disabled people; active Life programme - exercise classes for people aged 60 and over; accessible facilities and changing areas; meeting rooms available to hire and a cafe and atrium area.

## 3.3 **Children's Services**

3.3.1 The Children & Young Peoples sub group last met on 6<sup>th</sup> September. A representative from both the Clusters and Youth Service attended to discuss the lack of activity provision for 11 – 13 year olds in ONW. It was agreed that the Clusters would meet separately to discuss what the gaps were in each of their areas and feed back to the sub group.

Consultation with the young people who attended the Cluster activities over the summer holidays was provided for the sub group. Feedback was also provided from the Breeze activities in the area that were funded through the Youth Offer.

The sub group are due to meet again in November to decide on further funding opportunities for Outer North West. The types of activities to be funded will be based around consultation carried out with young people and the outcomes of discussions with the Clusters.

## 3.4 **Environment**

3.4.1 Councillor Dobson in his role as Executive Member for the Environment was invited to attend the Environment sub group on the 23<sup>rd</sup> September to address issues raised by North West (Outer) Members at previous sub group meetings. Discussions included: concerns that there was no co-ordinated process or tracking system in place to deal with blocked gullies; problems with hard to clean streets due to parked

cars and alternative weekly collections (AWC). Further details of discussions are attached at appendix 1.

There was an additional meeting of the sub group on the 22<sup>nd</sup> October to look specifically at parking on grassed verges and tree maintenance issues in the area.

#### 3.4.2 Parking on grassed verges

It was agreed that Highway Services will draft a proposal for a pilot scheme in the Queensway area of Guiseley to tackle obstructive and illegal parking. The Neighbourhood Policing Team agreed to give extra attention to illegal parking in all four outer north west wards.

#### 3.4.3 Tree Maintenance issues

Parks and Countryside officers presented information on tree risk management. A tree warden scheme was discussed and it was agreed that officers from Forestry and Area Support would draft a well-being proposal to present initially to the Environmental sub group.

### **3.5 Community Safety**

3.5.1 The Community Safety Sub Group met on 17<sup>th</sup> September. All Members were invited to a discussion about the night time economy and Licensing that was held prior to the start of the main business of the sub group. An Officer from Licensing attended for this item. The main concern for Members related to the “creep” of later opening hours of on-licensed premises. Members were advised that a Cumulative Impact Policy (CIP) would be able to establish a norm in relation to opening hours and were advised to consider a CIP for Otley. Following a discussion, Members agreed to recommend that the Area Committee consider a CIP for Otley.

3.5.2 Members received an update relating to crime in Outer North West and were informed that overall crime had increased slightly during this period. The main areas of concern were burglary other and pedal cycle thefts. Members were informed that work is underway to review how policing is delivered. It is anticipated that Leeds will move to one Division and one Chief Superintendent overseeing the Division. Further reductions are also anticipated at the top of the structure rather than to front line services.

3.5.3 Members also received an update from CASAC relating to the Area Committee funded target hardening project. CASAC were now working closer with the Neighbourhood Policing Team and are out door knocking, using live data. Engineers will target harden properties on the day or make appointments to call back. Following a slight delay due to administration of the grant, (Members approved the project in July and the project commenced in August) the project is slightly behind but is expected to catch up at the end of the year. CASAC have also launched a campaign to tackle theft from vehicles and now offer free belt bags so people can take their personal items with them. The initiative was launched at Golden Acre Park by Mark Burns-Williamson (Police Crime Commissioner). 250 bags have so far been given out.

### **3.6 Employment, Skills and Welfare**

- 3.6.1 Housing Leeds (formerly WNWhL) is continuing work through the Illegal Money Lending Team to look at tackle loan sharks and scams. Staff briefings have been undertaken on loan sharks and scams, particularly focusing on the elderly and vulnerable. A recent campaign led to the arrest of two people from west Leeds in connection with illegal money lending.
- 3.6.2 The Housing Leeds Financial Inclusion officer promotes free school meals, budgeting skills and reducing utility bills to all customers, targeted towards those on a low income, in addition to facilitating a free financial advice surgery trialed in Ralph Thoresby School, Holt Park. The team also supported the provision of free employment advice offered in Otley Core Resource Centre by initially sending posters to the local Neighbourhood Housing Offices and posting information in the e-bulletin. 277 text messages were sent to residents in Otley to inform them of the free service together with 110 letters.

### **3.7 Project and Service Update**

#### **3.7.1 Neighbourhood Planning**

The WNW Area Support Team met with Planning officers on 20<sup>th</sup> September 2013 to discuss progress and identify any issues. At present neighbourhood plans are being undertaken by 6 organisations in ONW these being: Otley Town Council; Horsforth Town Council; Pool Parish Council; Rawdon Parish Council; Aireborough Neighbourhood Forum and Adel Neighbourhood Forum.

Adel Neighbourhood forum held a second consultation day on 12<sup>th</sup> October which was well attended by over 150 local residents. The Area Support team were able to provide background support for the day in terms of display materials for the different areas of discussion.

An update report on Neighbourhood Planning will be brought by officers to the next Area Committee meeting in December.

#### **3.7.2 Holt Park Consultation**

The Council has prepared the draft Holt Park Planning Statement setting out development proposals for the redundant land formerly occupied by Ralph Thoresby School and Holt Park leisure centre and adjacent land. A public consultation will be held from 15<sup>th</sup> October to 26<sup>th</sup> November including a drop-in exhibition at Holt Park Active on the 23<sup>rd</sup> October (3.00pm – 7.00pm). Information will be available in Holt Park Library and the Development Enquiry Centre, 2 Rossington Street, Leeds, LS2 8HD as well as the Council's website [www.leeds.gov.uk](http://www.leeds.gov.uk). Following the consultation the provisional timescales for delivery are the adoption of the planning statement and commence marketing of the site in spring 2014, submission of planning application/s in early 2015 and commence construction works in early 2016.

#### **3.7.3 Asset Review**

Work has now completed on re-locating the Horsforth Cluster Manager and her team of staff into the ground floor accommodation at Horsforth Youth Centre on

Town Street. The two services are now working together in shared accommodation providing services to a wider age range of young people in the area. Some minor work was required to enable the relocation to take place including the installation of wi-fi and new shelving for storage purposes. Officers consider the move to have been very successful and it has ensured greater use of Horsforth Youth Centre. A very successful Year 7 transition week was held in the centre at the end of the summer holidays.

#### 3.7.4 Derelict & Nuisance Sites

The Area Support Team is in regular attendance as a member at the derelict and nuisance sites working group. Progress is reported on those priority sites in the area that appear on the priority list and action is taking in the main by planning, building and planning enforcement. Updates are given to members through reports via the environment sub group. For those sites not included in tranche 1 and tranche 2, the Area Support Team has been tasked with finding alternative actions to address other problems associated with the sites.

#### 3.7.5 Well-being Spend

The Area Support Team continues to work with members on the development of well-being projects in the area.

The Area Support Team will be preparing ward briefings for each outer north west ward over the coming weeks and will be arranging meetings with individual wards and the Area Chair to review well-being spend.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Community Forums are held in the Guiseley & Rawdon ward, Yeadon and Holt Park. In addition ward members are consulted on projects and initiatives within their ward.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 A key principle of locality working is a focus on delivering the best outcome for residents across the area. This principle underpins equality and community cohesion, seeking to engage with local communities through forum meetings, and improve service provision through regular sub group meetings.

### **4.3 Council Policies and City Priorities**

4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments to the environmental delegation. The Area Functions are included in the Council's Constitution (Part 3, section 3c).

4.3.2 The Area Support Team's work programme contributes at a local level to the themes contained in the: Vision for Leeds 2011- 2013 City Priority Plan 2011-2015; Joint Health and Well-being Strategy and the Children and Young People's Plan.

#### **4.4 Resources and Value for Money**

4.4.1 There are no resource implications as a result of this report.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 This is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Support Team's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt. This report is not subject to call-in.

#### **4.6 Risk Management**

4.6.1 There are no risks associated with this report.

#### **5 Conclusions**

5.1 This report provides Members with a summary of sub groups business since the September Area Committee and provides information on project and service activity in the outer north west area.

#### **6 Recommendations**

6.1 Members are asked to:

- Note the contents of the report and comment on any aspect of the matters raised.
- Request officers from Entertainment and Licensing draft a proposal for a Cumulative Impact Policy for Otley.

#### **7 Background documents**

7.1 None

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.